



GEMINI BOARD MEETING

WAIKOLOA, HAWAI'I – 20-21 MAY 2004

Resolutions Arising from 20-21 May 2004 Meeting of the Gemini Board of Directors

- 2004.A.4. The Board notes and approves the Revised Administrative Guidelines and Payment Schedules for the Operations of the Gemini Facilities. The Board instructs the Executive Agency to execute these guidelines within the partnership.
- 2004.A.5. The Board thanks Doug Simons and the chairs of the Aspen working groups for their efforts in preparing the report from the Aspen conference. The document presents compelling and challenging scientific goals for the Observatory and provides a clear description of the directions the Observatory management should explore to enable this scientific vision for the partnership. On its part, the Board reaffirms its commitment to consider this vision and, in cooperation with the Observatory, to develop and adequately resource a plan to realize as much of the vision as possible. The Board expects rapid dissemination of the document throughout the partnership via the NGOs.
- 2004.A.6. The Board notes the updates provided by Doug Simons on the exploration of alternative instruments and approaches to achieve some of the science goals of the Aspen meeting, and looks forward to a proposal for how to proceed with implementing any of these as appropriate.
- 2004.A.10. The Board expresses its thanks to Taft Armandroff, Phil Puxley, Jean-Rene Roy, Dennis Crabtree and Harvey Richer for organizing the “Gemini Science 2004: a First Conference on Gemini Science Results” scheduled to be held in Vancouver in May 2004. The Board looks forward to a productive meeting that highlights the scientific accomplishments enabled by Gemini and strengthens its user community across the partnership.
- 2004.A.11. The Board notes the healthy increase in the oversubscription rate for both Gemini telescopes.
- 2004.A.12. The Board notes the report of Peter Gray for the Gemini engineering group and is positively impressed with the progress that has been made in reducing telescope downtime, lowering the emissivity, and the implementation of the nod-and-shuffle technique.
- 2004.A.13. The Board recommends that a minimum of 70% of total nights be reserved for science time on Gemini North in semester 2005A.



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2004.A.14. The Board recommends setting the Gemini South science time for 2005A at 75% with a goal of 80%. The Board takes this action to facilitate commissioning of Hokupa'a-85 in 2004B, followed by bHROS in 2005A. In the event that Hokupa'a-85 is not ready for commissioning, the time should be utilized to commission bHROS. If neither is available, the Board directs that the science time available on Gemini South be increased accordingly. The Board takes this action to enable science opportunities across a wide and diverse partnership.

Subject to the recommendation from the GSC, the Director may make available DD time for demonstration science with bHROS, a facility instrument. The Board understands that Hokupa'a-85 demonstration science time will be allocated out of the U.S. share.

The Board also acknowledges the GSC's recommendation that GNIRS commissioning must be complete and closed out. The Board therefore encourages the Observatory to expeditiously complete the commissioning activities of GNIRS in 2004B.

2004.A.15. The Gemini Board acknowledges the minor correction of \$354,382 overpayment by the U.S. to the Construction fund and the plan for its use as applied to future operations payments. The Board approves and accepts the final expenditure report on the Construction fund.

2004.A.16. The Gemini Board approves the closeout of the 2003 Operations Budget of \$15,899,648 for Operations and Maintenance, \$4,769,324 for the Instrument Development Fund, \$6,553,752 for the Facilities Development Fund, and \$481,383 for the Southern Base Facility.

2004.A.17. The Gemini Board approves the revised 2004 Operations Budget of \$38,403,827.

2004.A.18. The Board notes that, with the expiration of the formal 5% ramp in 2005, the Observatory could appear to lose the formal commitment authority it has previously enjoyed during construction and early operations under the Gemini Agreement. The Board assures the Observatory and the Managing Organization of the intent to continue operations after 2005, and directs the Observatory to use, temporarily, a flat projection of the 2005 budget for the period 2006 to 2010 for the purposes of planning its future commitments. The Board intends to provide further guidance at the November, 2004 meeting, in particular addressing the needs pointed out in the report of its Visiting Committee and more information about the realization of the recommendations of the Aspen meeting report.



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2004.A.19. The Board thanks Polly Roth for her efforts in the preparation of the long-term budget plan and her comprehensive and thorough approach to establishing preliminary budget profiles.



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Actions Arising from the Meeting of the Gemini Board of Directors – May 2004

Action to the Observatory: The Board requests the Operations Working Group to examine the issue of the appearance of inconsistency in the charging of classical versus queue observing time, in that the classical time is charged as nights awarded (regardless of weather conditions) and the queue time is charged as hours used and to report its findings and any recommendations for changes in practice, if found appropriate, to the Board at its November 2004 meeting.

Action to the Executive Agency: To obtain signatures to the Revised Administrative Guidelines by the responsible authorities.

Action to the Designated Members and the Executive Agency: Designated members are asked to provide to the Executive Agency any questions and reservations they may have about the relative roles of the AURA (and its oversight bodies) and the Gemini Board and potential areas of overlap or conflicting responsibilities. The Executive Agency is asked to prepare a written description of these roles and responsibilities that details clearly the current management structure and its congruency with the Gemini Agreement and the cooperative agreement, and that addresses any concerns or questions raised by the designated members.

Action to the Observatory: To distribute to the Board the final negotiated arrangement with PPARC on the transfer of Michelle to Gemini including the conditions on the award of observing time.