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Ministano 80 General: Teoriología e inecuado Productiva Presidencia de la Nación



GEMMA: Public Engagement











GEMMA PIO Organization









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KALI 한국천문연구원



GEMMA: Public Engagement

The Public Information & Outreach (PIO) elements of the GEMMA program focus on effective communication which conveys the concepts of Multi-Messenger and Time Domain Astronomy (MMA/TDA) in an accessible manner to diverse audiences.

Primary Elements:

- MMA/TDA Communications Summit
- Media Workshop
- Staff Media Training
- Planetarium Programming
- MMA/TDA Internships (4)













MMA/TDA Communications Summit

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On track for convening ~30 communications professionals in early November 2019. Participants include: EPO/PIOs, journalists, stakeholders.

Outcomes & Goals:

- Identification of Best Practices
- Identifying future collaborations
- Communication MMA/TDA resources
- Roadmap for future progress

- Venue confirmation (WBS 5.2.1)
- Participants confirmation (WBS 5.2.3)
- Facilitator contract (WBS 5.2.5)
- Agenda/program development (WBS 5.2.6)
- Summit execution November 7-8, 2019 (WBS 5.2.8)















MMA/TDA Media Workshop

Special media workshop on MMA/TDA in conjunction with American Astronomical Society winter meeting (January 2021). Content informed by MMA/TDA Communications Summit

Outcomes & Goals:

- Promote improved media understanding and accuracy on MMA/TDA
- Improve networking between journalists and scientists in MMA/TDA

- Venue selection (WBS 5.3.2)
- Speaker selection (WBS 5.3.4)









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MMA/TDA Staff Media Training

Provide media training for key staff at both sites specific to more effectively communicating MMA/TDA to media and stakeholders.

Outcomes & Goals:

- Equip staff to communicate on MMA/TDA more effectively to all stakeholders
- Better promotion of MMA/TDA to the public via traditional & new media

- Selection of trainer(s) (WBS 5.4.2)
- Execution of training sessions at GN and GS in 2021 (WBS 5.4.6/7)















MMA/TDA Planetarium Programming

Develop planetarium programming resources on MMA/TDA utilizing all-dome video technology and modular programming elements.

Outcomes & Goals:

- Provide planetaria with accurate resources to effectively engage public in MMA/TDA
- Production led by Gemini South staff
- Partnerships with planetaria and Dome+ NSF program

- Selection of production contractor(s) (WBS 5.5.4)
- Completion of storyboards and scripts (WBS 5.5.5)
- Completion of production(s) in late 2021 (WBS 5.5.6)













MMA/TDA Internships

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Four successive 6-month internships focusing on education/communications projects in MMA/TDA (e.g. podcasts, classroom activities, public events, social media).

Outcomes & Goals:

- Prepare future EPO professionals to more effectively share MMA/TDA with media and education audiences
- Engage all Gemini PIO staff as mentors

- Job description developed (WBS 5.6.1)
- Recruit and select interns (WBS 5.6.2-5.1)
- Completion of each intern position (WBS 5.6.2-5.4)















Programmatic Interconnections & Dependencies

GEMMA Public Engagement (PE) components interconnect both within PE programming and in execution of other GEMMA scientific elements.

Interconnections:

- All PE GEMMA program elements are impacted by the results of the MMA/TDA Communications Summit
- Staff media training promotes more effective communications by Gemini/NCOA staff both internally and with stakeholders
- Interns will work closely with GEMMA scientific and instrumentation staff to promote accuracy of educational/communications materials
- GEMMA PE efforts support and dovetail with existing Gemini PIO programming







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WBS Cost by Fiscal Year

WBS #	WBS Milestones and Tasks	Start	End	FY19	FY20	FY21	FY22	Total
<u>5</u>	Public Information and Outreach	11/27/2018	12/1/2021	\$160,979	\$363,174	\$142,652	\$13,46	\$680,273
5.1	Project Management	11/27/2018	12/31/2021	\$15,513	\$17,030	\$12,277	\$3,069	\$47,890
	Labor			\$15,513	\$17,030	\$12,277	\$3,069	\$47,890
	Non-labor							\$0.00
5.2	MMA-TDA Communications Summit (MTCS)	1/1/2019	12/30/2019	\$131,224	\$24,171	\$0.00	\$0.00	\$155,396
	Labor			\$43,523	\$24,171	\$0.00	\$0.00	\$67,695
	Non-labor			\$87,701	\$0.00	\$0.00	\$0.00	\$87,701
5.3	MMA-TDA Media Workshop (MTMW)	4/20/2020	1/10/2021	\$0.00	\$27,335	\$14,673	\$0.00	\$42,008
	Labor			\$0.00	\$10,405	\$14,673	\$0.00	\$25,078
	Non-labor			\$0.00	\$16,930	\$0.00	\$0.00	\$16,930
5.4	Staff Media Training	2/1/2021	11/30/2021	\$0.00	\$0.00	\$24,734	\$1,803	\$26,538
	Labor			\$0.00	\$0.00	\$10,484	\$1,803	\$12,288
	Non-labor			\$0.00	\$0.00	\$14,250	\$0.00	\$14,250
5.5	MMA/TDA Planetarium Programming	7/1/2019	10/1/2021	\$1,060	\$231,216	\$31,672	\$191	\$264,140
	Labor			\$1,060	\$17,049	\$31,672	\$191	\$49,973
	Non-labor			\$0.00	\$214,16	\$0.00	\$0.00	\$214,166
5.6	MMA/TDA Internships	1/1/2019	11/30/2021	\$13,180	\$63,420	\$59,294	\$8,403	\$144,298
	Labor			\$11,680.	\$57,420	\$56,294	\$6,903	\$132,298
	Non-labor			\$1,500.00	\$6,000.00	\$3,000.00	\$1,500	\$12,000

See PEP detail WBS Dictionary that defines the resources associated with each WBS work package.



Baseline Plan, Schedule and Resources

WBS	Task Name	Start	Finish	2019 2020 2023 2024 Q1 Q2 Q3 Q4 Q1 Q1 Q2 Q3 Q4 Q1 Q1 Q2 Q3 Q4 Q1 Q1 Q2 Q1 Q1 Q2 Q3 Q1	
5	GEMMA PUBLIC INFORMATION AND OUTREACH	Tue 11/27/18	Fri 12/31/21		
5.1	Project Management	Tue 11/27/18	Fri 12/31/21	5.1	National Science Foundat
5.2	MMA-TDA Communications Summit (MTCS)	Tue 1/1/19	Mon 12/30/19	5.2	NRC CNRC
5.2.1	Venue selection	Tue 1/1/19	Fri 5/10/19	SP2:ter Michaud - Project Manager, Janice Harvey - Project Coordinator	
5.2.2	Development of MTCS key objectives and outcomes	Mon 2/4/19	Fri 8/30/19	• 5.2.2	
5.2.3	Attendees selection and confirmation	Mon 2/4/19	Fri 6/28/19	5.2.3	CONICYT Weaton
5.2.4	Attendees Logistics	Mon 7/1/19	Fri 11/8/19	5.2.4	
5.2.5	Facilitator recruitment	Mon 4/22/19	Fri 7/19/19	5.2.5	Gablerno de Chila
5.2.6	MTCS Material and Content development	Mon 7/22/19	Fri 11/1/19	5.2.6	
5.2.7	MTCS event facility logistics	Mon 6/3/19	Fri 11/8/19	5.2.7	MINISTRY OF SCIENCE, TECHNOLOGY, INNOVATION AND COMMUNICATION
5.2.8	MTCS Execution	Sat 11/2/19	Sat 11/9/19	♦ 5.2.8	
5.2.9	MTCS Culmination Dinner	Fri 10/4/19	Fri 11/8/19	5.2.9	BRAZILIAN COVERNMENT
5.2.10	MTCS close-out	Mon 11/11/19	Mon 12/30/19	5.2.10	
5.3	MMA-TDA Media Workshop (MTMW)	Mon 4/20/20	Sun 1/10/21	5.3	Ministerio de Ciencia, Tecnología
5.3.1	MTMW key objectives, outcomes	Mon 4/20/20	Sun 5/10/20	♦ 5.3.1	Presidencia de la Nación
5.3.2	Submit 2021 AAS MTMW proposal and receive acceptance	Fri 5/15/20	Tue 6/30/20	5.3.2	
5.3.3	MTMW Facility rental agreement	Fri 10/9/20	Fri 10/30/20	5.3.3	
5.3.4	Workshop presentors selection and confirmation	Mon 6/1/20	Sun 8/30/20	Peter Michaud - Project Manager, Janice Harvey - Project Coordinator	KAI 한국천문연구원
5.3.5	MTMW presentors and staff logistics	Thu 10/1/20	Sat 10/31/20	Peter Michaud - Project Manager, Janice Harvey - Project Coordinator	
5.3.6	MTMW content preparation and promotion	Sat 8/1/20	Thu 12/31/20	Peter Michaud - Project Manager, Janice Harvey - Project Coordinator, Xiao	
5.3.7	Finalize MTMW Agenda	Sun 11/1/20	Sun 12/13/20	Peter Michaud - Project Manager, Janice Harvey - Project Coordinator, Xiaoy	
5.3.8	Workshop execution	Sat 1/2/21	Sun 1/10/21	♦ 5.3.8	
5.4	Staff Media Training	Mon 2/1/21	Tue 11/30/21	5.4	
5.4.1	Training objectives, outcomes, and scope	Mon 2/1/21	Sun 2/28/21	♦ 5.4.1	
5.4.2	Media trainers selection and confirmation (Hawaii/Chile), including training dates	Mon 3/1/21	Wed 6/30/21	5.4.2	
5.4.3	Trainer Logistics	Mon 7/5/21	Fri 7/23/21	5.4.3	
5.4.4	Training attendees selection and confirmation (Gemini/AURA centers)	Thu 7/1/21	Thu 9/30/21	5.4.4	
5.4.5	Training content/focus definition	Fri 7/30/21	Mon 9/6/21	5.4.5	
5.4.6	GN training execution	Mon 10/18/21	Mon 10/25/21	♦ 5.4.6	
5.4.7	GS training execution	Mon 11/15/21	Tue 11/30/21	5.4.7	
5.5	MMA/TDA Planetarium Programming	Mon 7/1/19	Fri 10/1/21	5.5	





WBS T	ask Name	Start	Finish	2019 2020 2021 2022 2023 2024 Q1 Q2 Q3 Q4 Q1 Q2 Q1	
5.5.1	Research potential production partners and contractors	Mon 7/1/19	Fri 2/28/20	5.5.1	A C
5.5.2	Develop scope of work and program content outlines	Mon 2/3/20	Tue 3/31/20	5.5.2	National Science Foundatio
5.5.3	Call for proposals/bids for production contract	Mon 4/6/20	Fri 6/5/20	♦ 5.5.3	
5.5.4	Contractor selection and confirmation	Mon 6/8/20	Fri 6/26/20	♦ 5.5.4	NRC CNRC
5.5.5	Planetarium Storyboard collaboration and Program definition	Mon 7/6/20	Fri 7/30/21	5.5.5	
5.5.6	Acceptance of final segments	Mon 8/2/21	Fri 9/3/21	5.5.6	CONT Water P
5.5.7	Adaption of Web version of segments	Mon 9/6/21	Fri 10/1/21	♦ 5.5.7	Cabterno de Chilla
5.5.8	Promotion of materials to planetarium community	Mon 9/6/21	Fri 10/1/21	5.5.8	
5.6	MMA/TDA Internships	Tue 1/1/19	Tue 11/30/21	5.6	MINISTRY OF SCIENCE, TECHNOLOGY, INNOVATION AND COMMUNICATION
5.6.1	Initiate necessary HR paperwork for MMA-TDA internships	Tue 1/1/19	Fri 5/10/19	▶ 5.6.1	
5.6.2	Intern #1 hired and internship execution	Wed 5/15/19	Fri 2/28/20	5.6.2	BRATICIAN GOVERNMENT
5.6.2.1	Intern #1 recruitment process	Wed 5/15/19	Fri 8/30/19	◆ 5.6.2.1	
5.6.2.2	Internship #1 orientation	Mon 9/2/19	Tue 10/1/19	5.6.2.2	Ministerio de Ciencia, Tecnología e Innovación Productiva
5.6.2.3	Internship #1 management and mentoring	Mon 9/2/19	Fri 2/28/20	5.6.2.3	Presidencia de la Nación
5.6.2.4	Internship #1 completion	Mon 2/3/20	Fri 2/28/20	5.6.2.4	
5.6.3	Intern #2 hired and internship execution	Wed 11/13/19	Wed 9/30/20	5.6.3	KN I 한국천문연구원 Kora Alaxony & Spec Sorres Installer
5.6.3.1	Intern #2 recruitment process	Wed 11/13/19	Fri 2/28/20	♦ 5.6.3.1	
5.6.3.2	Internship #2 orientation	Mon 3/2/20	Tue 3/31/20	5.6.3.2	
5.6.3.3	Internship #2 management and mentoring	Mon 3/2/20	Wed 9/30/20	5.6.3.3	
5.6.3.4	Internship #2 completion	Thu 9/3/20	Wed 9/30/20	5.6.3.4	
5.6.4	Intern #3 hired and internship execution	Wed 6/17/20	Fri 4/30/21	5.6.4	
5.6.4.1	Intern #3 recruitment process	Wed 6/17/20	Fri 10/2/20	5.6.4.1	
5.6.4.2	Internship #3 orientation	Mon 10/5/20	Tue 11/3/20	5.6.4.2	
5.6.4.3	Internship #3 management and mentoring	Mon 10/5/20	Fri 4/30/21	5.6.4.3	
5.6.4.4	Internship #3 completion	Mon 4/5/21	Fri 4/30/21	5.6.4.4	
5.6.5	Intern #4 hired and internship execution	Wed 1/13/21	Tue 11/30/21	5.6.5	
5.6.5.1	Intern #4 recruitment process	Wed 1/13/21	Fri 4/30/21	5.6.5.1	
5.6.5.2	Internship #4 orientation	Mon 5/3/21	Mon 5/31/21	5.6.5.2	
5.6.5.3	Internship #4 management and mentoring	Mon 5/3/21	Tue 11/30/21	5.6.5.3	
5.6.5.4	Internship #4 completion	Mon 11/1/21	Tue 11/30/21	5.6.5.4	





PIO Risk Register

Part I. Risk Identification					
Name	Project Risk Category	Risk Description (ignoring controls)	Impact 1-5 (ignoring controls)	Likelihood 1-5 (ignoring controls)	Total Risk Score Low = 1 - 8 High = 17 - 25
Limited MTCS Participant Availability	Quality -	If key Summit participants are unavailable or unable to participate then the quality of the summit's results will be adversely impacted.	4	1	4
Venue Avalibility for MTMW	Quality ~	If first choice of venue (AAS January 2021) is not available for workshop an alternate, less optimal venue will need to be selected.	4	2	8
MMA/TDA Planetarium Program Production Costs	Scope -	If contractors cannot deliver planetarium program with all scripted elements within existing budget program's scope will have to be	4.5	2.5	11.25
Limited Staff Resouces	Resources 👻	If one or more existing staff leave the project because of illness, turnover or internal opportunities then the project will be impacted.	4	4	16



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GEMMA Public Engagement: Stakeholders, Journalists, EPOs and the Public

GEMMA Broader Impacts programming is designed to reach diverse key audiences, with the ultimate goal to more effectively engage the public in MMA/TDA.

- MMA/TDA Communications Summit has already seen extremely enthusiastic response by invited participants
- Internship applications are strong with many quality ideas for projects in communications and outreach
- Enthusiastic conversations have already begun with planetarians about most useful and effective planetarium resources and programmatic modules on MMA/TDA
- PIO staff is excited about dovetailing with existing programming and activities!



WBS #	WBS Milestones and Tasks	FY19	FY20	FY21	FY22	Total	N
5	GEMMA PUBLIC INFORMATION AND OUTREACH	\$71,777	\$126,076	\$125,402	\$11,967	\$335,224	
5.1	Project Management	\$15,513.00	\$17,030.40	\$12,277.84	\$3,069.46	\$47,890.70	
5.2	MMA-TDA Communications Summit (MTCS)					\$ -	
5.2.1	Venue selection	\$2,666.91				\$2,666.91	
5.2.2	Development of MTCS key objectives and outcomes	\$4,569.80				\$4,569.80	
5.2.3	Attendees selection and confirmation	\$7,240.29				\$7,240.29	
5.2.4	Attendees Logistics	\$2,722.79	\$1,555.88			\$4,278.67	
5.2.5	Facilitator recruitment	\$5,935.57				\$5,935.57	
5.2.6	MTCS Material and Content development	\$8,912.90	\$4,456.45			\$13,369.35	
5.2.7	MTCS event facility logistics	\$11,475.41	\$4,003.05			\$15,478.46	1
5.2.8	MTCS Execution		\$8,686.20			\$8,686.20	1
5.2.9	MTCS Culmination Dinner		\$533.74			\$533.74	1
5.2.10	MTCS close-out		\$4,936.10			\$4,936.10	1



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WBS #	WBS Milestones and Tasks	FY19	FY20	FY21	FY22	Total
5.3	MMA-TDA Media Workshop (MTMW)					
5.3.1	MTMW key objectives, outcomes		\$2,703.50			\$2,703.50
5.3.2	Submit 2021 AAS MTMW proposal and receive acceptance		\$411.64			\$411.64
5.3.3	MTMW Facility rental agreement			\$1,083.19		\$1,083.19
5.3.4	Workshop presenters selection and confirmation		\$6,514.65			\$6,514.65
5.3.5	MTMW presenters and staff logistics			\$3,303.66		\$3,303.66
5.3.6	MTMW content preparation and promotion		\$775.32	\$1,162.98		\$1,938.30
5.3.7	Finalize MTMW Agenda			\$3,332.60		\$3,332.60
5.3.8	Workshop execution			\$5,790.80		\$5,790.80







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WBS #	WBS Milestones and Tasks	FY19	FY20	FY21	FY22	Total
5.4	Staff Media Training					
5.4.1	Training objectives, outcomes, and scope			\$1,203.50		\$1,203.50
5.4.2	Media trainers selection and confirmation (Hawaii/Chile), including training dates			\$3,730.92		\$3,730.92
5.4.3	Trainer Logistics			\$966.30		\$966.30
5.4.4	Training attendees selection and confirmation (Gemini/AURA centers)			\$1,834.92		\$1,834.92
5.4.5	Training content/focus definition			\$2,748.86		\$2,748.86
5.4.6	GN training execution				\$1,067.48	\$1,067.48
5.4.7	GS training execution				\$736.06	\$736.06







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WBS #	WBS Milestones and Tasks	FY19	FY20	FY21	FY22	Total
5.5	MMA/TDA Planetarium Programming					
5.5.1	Research potential production partners and contractors	\$1,060.90	\$2,345.49			\$3,406.39
5.5.2	Develop scope of work and program content outlines		\$4,467.28			\$4,467.28
5.5.3	Call for proposals/bids for production contract		\$1,737.20			\$1,737.20
5.5.4	Contractor selection and confirmation		\$1,284.59			\$1,284.59
5.5.5	Planetarium Storyboard collaboration and Program definition		\$7,214.92	\$22,802.48		\$30,017.40
5.5.6	Acceptance of final segments			\$5,569.18		\$5,569.18
5.5.7	Adaptation of Web version of segments			\$1,411.76	\$83.02	\$1,494.78
5.5.8	Promotion of materials to planetarium community			\$1,888.96	\$108.14	\$1,997.10







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WBS #	WBS Milestones and Tasks	FY19 FY20		FY21	FY22	Total
5.6	MMA/TDA Internships					
5.6.1	Initiate necessary HR paperwork for MMA- TDA internships	\$1,029.10				\$1,029.10
5.6.2	Intern #1 hired and internship execution					
5.6.2.1	Intern #1 recruitment process	\$2,202.97				\$2,202.97
5.6.2.2	Internship #1 orientation	\$4,705.56	\$369.72			\$5,075.28
5.6.2.3	Internship #1 management and mentoring	\$3,742.57	\$18,846.62			\$22,589.19
5.6.2.4	Internship #1 completion		\$2,665.75			\$2,665.75
5.6.3	Intern #2 hired and internship execution					
5.6.3.1	Intern #2 recruitment process		\$2,058.20			\$2,058.20
5.6.3.2	Internship #2 orientation		\$6,330.64			\$6,330.64
5.6.3.3	Internship #2 management and mentoring		\$22,409.19			\$22,409.19
5.6.3.4	Internship #2 completion		\$2,598.45			\$2,598.45





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WBS #	WBS Milestones and Tasks	FY19	FY20	FY21	FY22	Total
5.6.4	Intern #3 hired and internship execution					
5.6.4.1	Intern #3 recruitment process		\$2,141.92	\$144.77		\$2,286.69
5.6.4.2	Internship #3 orientation			\$4,977.10		\$4,977.10
5.6.4.3	Internship #3 management and mentoring			\$23,260.49		\$23,260.49
5.6.4.4	Internship #3 completion			\$2,755.45		\$2,755.45
5.6.5	Intern #4 hired and internship execution					
5.6.5.1	Intern #4 recruitment process			\$2,202.97		\$2,202.97
5.6.5.2	Internship #4 orientation			\$4,820.10		\$4,820.10
5.6.5.3	Internship #4 management and mentoring			\$18,133.90	\$4,304.94	\$22,438.84
5.6.5.4	Internship #4 completion				\$2,598.45	\$2,598.45





WBS	Task Name	Start	Finish	2019 2020 2021 2022 NST
5	GEMMA PUBLIC INFORMATION AND OUTREACH	Tue 11/27/18	Fri 12/31/21	ONDJFMAMJJASONDJFMAMJJASONDJFMAMJJASONDJFM
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5.2	MMA-TDA Communications Summit (MTCS)	Tue 1/1/19	Mon 12/30/19	
5.2.2	Development of MTCS key objectives and outcomes	Mon 2/4/19	Fri 8/30/19	
5.2.8	MTCS Execution	Sat 11/2/19	Sat 11/9/19	♦ 5.2.8
5.3	MMA-TDA Media Workshop (MTMW)	Mon 4/20/20	Sun 1/10/21	
5.3.1	MTMW key objectives, outcomes	Mon 4/20/20	Sun 5/10/20	♦ 5.3.1
5.3.8	Workshop execution	Sat 1/2/21	Sun 1/10/21	♦ 5.3.8
5.4	Staff Media Training	Mon 2/1/21	Tue 11/30/21	1 5.4 MINISTRY OF JUNE
5.4.1	Training objectives, outcomes, and scope	Mon 2/1/21	Sun 2/28/21	◆ 5.4.1
5.4.6	GN training execution	Mon 10/18/21	Mon 10/25/21	5.4.6
5.4.7	GS training execution	Mon 11/15/21	Tue 11/30/21	
5.5	MMA/TDA Planetarium Programming	Mon 7/1/19	Fri 10/1/21	5.5 5.5
5.5.3	Call for proposals/bids for production contract	Mon 4/6/20	Fri 6/5/20	♦ 5.5.3
5.5.4	Contractor selection and confirmation	Mon 6/8/20	Fri 6/26/20	◆ 5.5.4 K(√) 한국철운연구원
5.5.7	Adaption of Web version of segments	Mon 9/6/21	Fri 10/1/21	
5.6	MMA/TDA Internships	Tue 1/1/19	Tue 11/30/21	1 5.6
5.6.1	Initiate necessary HR paperwork for MMA-TDA internships	Tue 1/1/19	Fri 5/10/19	► 5.6.1
5.6.2	Intern #1 hired and internship execution	Wed 5/15/19	Fri 2/28/20	5.6.2
5.6.2.1	Intern #1 recruitment process	Wed 5/15/19	Fri 8/30/19	♦ 5.6.2.1
5.6.3	Intern #2 hired and internship execution	Wed 11/13/19	Wed 9/30/20	5.6.3
5.6.3.1	Intern #2 recruitment process	Wed 11/13/19	Fri 2/28/20	♦ 5.6.3.1
5.6.4	Intern #3 hired and internship execution	Wed 6/17/20	Fri 4/30/21	5.6.4
5.6.4.1	Intern #3 recruitment process	Wed 6/17/20	Fri 10/2/20	♦ 5.6.4.1
5.6.5	Intern #4 hired and internship execution	Wed 1/13/21	Tue 11/30/21	1 5.6.5
5.6.5.1	Intern #4 recruitment process	Wed 1/13/21	Fri 4/30/21	♦ 5.6.5.1
5.6.5.1	Intern #4 recruitment process	wed 1/13/21	Fri 4/30/21	ALIP





